



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon  
(042) 540-6519

### NOTICE TO PROCEED

IT AVENUE GENERAL MERCHANDISE  
Lucena, City

Sir/Madam,

The attached Purchase Order No. 2024-05-0239 are already approved so NOTICE is given to IT AVENUE GENERAL MERCHANDISE for the purchase of safety vault requested by E. Quesea – POLILLO with PR No. 2024-02-0672. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

  
FREDERICK T. VILLA, DT  
University President

I acknowledge receipt of this Notice on : JUN 07 2024

Name of the Representative of the of the Bidder: IT AVENUE GENERAL MERCHANDISE

Authorized Signature: 